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|   |   |   |   |   |   |   |
| **Freelancer Name:** |  |   |   |
| **Employer Name:** |  | **Date:** |  |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
| **Time** |  | **Task** |  |
| 10:00 AM |   |   |  |
| 11:00 AM |   |   |  |
| 12:00 PM |   |   |  |
| 1:00 PM |   |   |  |
| 2:00 PM |   |   |  |
| 3:00 PM |   |   |  |
| 4:00 PM |   |   |  |
| 5:00 PM |   |   |  |
| 6:00 PM |   |   |  |
| **Freelancer Signature:** |   |   |   |   |
| **Employer Signature:** |   |   |  |  |  |