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| **Employee Name:** | |  | | |  | **Month:** |  |
| **Client:** | |  | | |  | **Rate Per Hour:** |  |
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| **Week Starting** | | **Hours Worked** | | **Total Pay** | |  |  |
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| **TOTAL** | |  | |  | |  |  |
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| **Weekly Breakdown** | |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
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|  |  |  |  |  |  | Total Hours (1st Week) |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
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|  |  |  |  |  |  | Total Hours (2nd Week) |  |
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| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
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|  |  |  |  |  |  | Total Hours (3rd Week) |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
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|  |  |  |  |  |  | Total Hours (4th Week) |  |
|  |  |  |  |  |  |  |  |
| **Date** | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
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|  |  |  |  |  |  | Total Hours (5th Week) |  |
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| **Employee Signature:** | |  | |  |  |  |  |
| **Manager Signature:** | |  |  |  |  |  |  |
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| **Time Doctor Call Center** | | | | | | | | |
|  |  | |  |  |  |  |  |  |
| **Employee Name:** | | | John Doe | | |  | **Month:** | November 2020 |
| **Client:** | | | Jane Doe | | |  | **Rate Per Hour:** | $150.00 |
|  |  | |  |  |  |  |  |  |
|  |  | |  |  |  |  |  |  |
| **Week Starting** | | | **Hours Worked** | | **Total Pay** | |  |  |
| 10/26/2020 | | | 33:32 | | $5,030.00 | |  |  |
| 11/2/2020 | | | 34:30 | | $5,175.00 | |  |  |
| 11/9/2020 | | | 35:00 | | $5,250.00 | |  |  |
| 11/16/2020 | | | 40:00 | | $6,000.00 | |  |  |
| 11/23/2020 | | | 5:00 | | $750.00 | |  |  |
| **TOTAL** | | | **148:02** | | **$22,205.00** | |  |  |
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| **Weekly Breakdown** | | |  |  |  |  |  |  |
|  |  | |  |  |  |  |  |  |
| **Date** | | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
| 10/26/2020 | | Monday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 10/27/2020 | | Tuesday | 8:30 AM | 10:45 AM |  | 1:00 PM | 5:00 PM | 6:15 |
| 10/28/2020 | | Wednesday | 8:00 AM | 11:00 AM |  | 1:23 PM | 5:00 PM | 6:37 |
| 10/29/2020 | | Thursday | 8:00 AM | 11:00 AM |  | 1:10 PM | 5:00 PM | 6:50 |
| 10/30/2020 | | Friday | 8:10 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 6:50 |
| 10/31/2020 | | Saturday |  |  |  |  |  | 0:00 |
| 11/1/2020 | | Sunday |  |  |  |  |  | 0:00 |
|  | |  |  |  |  |  | Total Hours (1st Week) | **33:32** |
|  | |  |  |  |  |  |  |  |
| **Date** | | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
| 11/2/2020 | | Monday | 8:00 AM | 11:00 AM |  | 1:00 PM | 3:00 PM | 5:00 |
| 11/3/2020 | | Tuesday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/4/2020 | | Wednesday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/5/2020 | | Thursday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/6/2020 | | Friday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/7/2020 | | Saturday | 9:00 AM | 10:30 AM |  |  |  | 1:30 |
| 11/8/2020 | | Sunday |  |  |  |  |  | 0:00 |
|  | |  |  |  |  |  | Total Hours (2nd Week) | **34:30** |
|  | |  |  |  |  |  |  |  |
| **Date** | | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
| 11/9/2020 | | Monday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/10/2020 | | Tuesday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/11/2020 | | Wednesday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/12/2020 | | Thursday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/13/2020 | | Friday | 8:00 AM | 11:00 AM |  | 1:00 PM | 5:00 PM | 7:00 |
| 11/14/2020 | | Saturday |  |  |  |  |  | 0:00 |
| 11/15/2020 | | Sunday |  |  |  |  |  | 0:00 |
|  | |  |  |  |  |  | Total Hours (3rd Week) | **35:00** |
|  | |  |  |  |  |  |  |  |
| **Date** | | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
| 11/16/2020 | | Monday | 8:00 AM | 11:00 AM |  | 1:00 PM | 6:00 PM | 8:00 |
| 11/17/2020 | | Tuesday | 8:00 AM | 11:00 AM |  | 1:00 PM | 6:00 PM | 8:00 |
| 11/18/2020 | | Wednesday | 8:00 AM | 11:00 AM |  | 1:00 PM | 6:00 PM | 8:00 |
| 11/19/2020 | | Thursday | 8:00 AM | 11:00 AM |  | 1:00 PM | 6:00 PM | 8:00 |
| 11/20/2020 | | Friday | 8:00 AM | 11:00 AM |  | 1:00 PM | 6:00 PM | 8:00 |
| 11/21/2020 | | Saturday |  |  |  |  |  | 0:00 |
| 11/22/2020 | | Sunday |  |  |  |  |  | 0:00 |
|  | |  |  |  |  |  | Total Hours (4th Week) | **40:00** |
|  | |  |  |  |  |  |  |  |
| **Date** | | **Day** | **Time In** | **Time Out** |  | **Time In** | **Time Out** | **Total Hours** |
| 11/23/2020 | | Monday | 8:00 AM | 11:00 AM |  | 1:00 PM | 3:00 PM | 5:00 |
| 11/24/2020 | | Tuesday |  |  |  |  |  | 0:00 |
| 11/25/2020 | | Wednesday |  |  |  |  |  | 0:00 |
| 11/26/2020 | | Thursday |  |  |  |  |  | 0:00 |
| 11/27/2020 | | Friday |  |  |  |  |  | 0:00 |
| 11/28/2020 | | Saturday |  |  |  |  |  | 0:00 |
| 11/29/2020 | | Sunday |  |  |  |  |  | 0:00 |
|  |  | |  |  |  |  | Total Hours (5th Week) | **5:00** |
|  |  | |  |  |  |  |  |  |
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| **Employee Signature:** | | |  | |  |  |  |  |
| **Manager Signature:** | | |  |  |  |  |  |  |
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