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| **Freelancer Name:** | | | | |  | | | |  | |  | |  |
| **Employer Name:** | | | | |  | | | |  | | **Date:** | |  |
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| **Task** | | | | | | | |  | **Time In** | | **Time Out** | | **Total Hours** |
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|  | |  | |  |  | | |  |  | | **Total Hours** | |  |
| **Freelancer Signature:** | | | |  | | | |  |  | | Rate Per Hour | |  |
| **Employer Signature:** | | | |  |  | | |  |  | | **Total Pay** | |  |
|  | |  | |  |  | | |  |  | |  | |  |
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| **Time Doctor (Sample)** | | | | | | | | | | | | | |
|  |  | |  | |  | |  |  | |  | |  | |
| **Freelancer Name:** | | | | | | John Doe | |  | |  | |  | |
| **Employer Name:** | | | | | | Jane Doe | |  | | **Date:** | | 9/10/2020 | |
|  |  | |  | |  | |  |  | |  | |  | |
|  |  | |  | |  | |  |  | |  | |  | |
| **Task** | | | | | | |  | **Time In** | | **Time Out** | | **Total Hours** | |
| Checking emails | | | | | | |  | 9:00 AM | | 10:00 AM | | 1:00 | |
| Start Project | | | | | | |  | 10:00 AM | | 10:30 AM | | 0:30 | |
| Revise Project | | | | | | |  | 10:30 AM | | 12:30 PM | | 2:00 | |
| Send Project | | | | | | |  | 2:00 PM | | 3:00 PM | | 1:00 | |
| Client call | | | | | | |  | 3:00 PM | | 3:45 PM | | 0:45 | |
|  | | | | | | |  |  | |  | | 0:00 | |
|  | | | | | | |  |  | |  | | 0:00 | |
|  |  | |  | |  | |  |  | |  | |  | |
|  |  | |  | |  | |  |  | | **Total Hours** | | **5:15** | |
| **Freelancer Signature:** | | |  | | | |  |  | | Rate Per Hour | | $15.00 | |
| **Employer Signature:** | | |  | |  | |  |  | | **Total Pay** | | **$78.75** | |
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